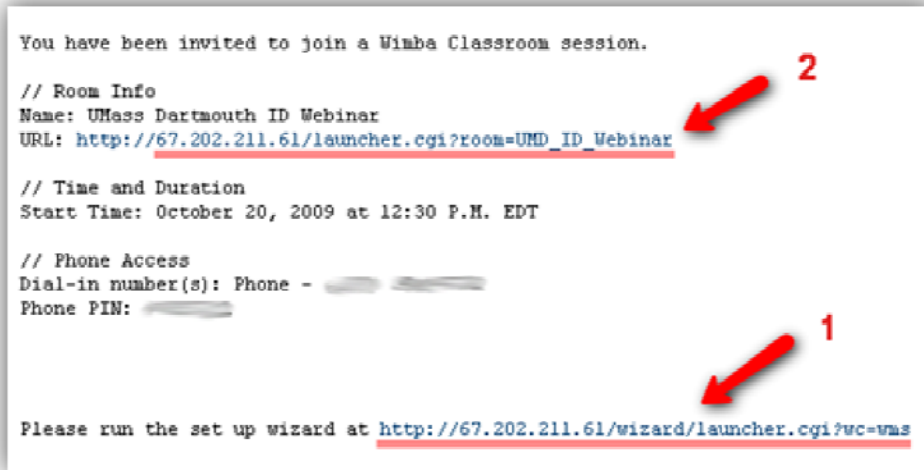


Wimba Classroom Participant Guide

Wimba Email Invitation

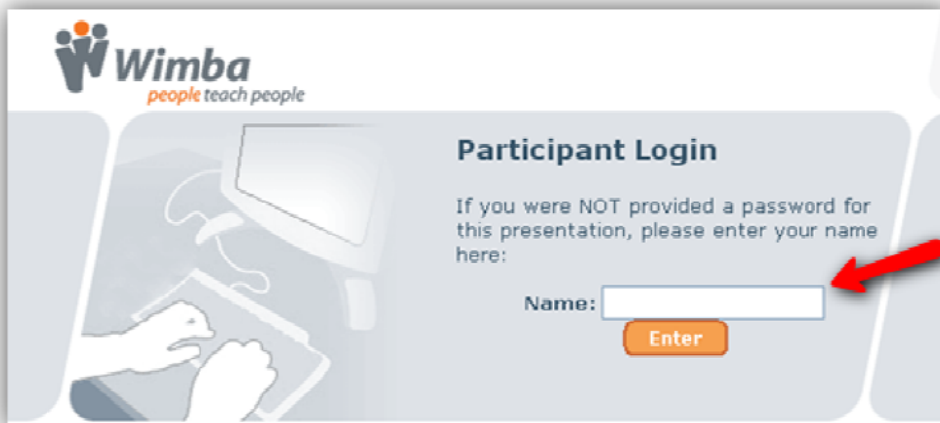
You will receive an invitation in your UMassD email to join the Wimba live classroom.



1. Click on the link to **run the set up wizard** before entering the Wimba classroom.

2. Once you have finished running the set up wizard, click on the Wimba classroom link within the email.

Entering Wimba Classroom



1. To enter the Wimba classroom, type your name in the **Name** field and click **Enter**.

Wimba Classroom Interface

Audio Controls

Network Connection Status

Audio indicators: Visual representation of the current audio levels. Click to adjust microphone and speaker volume.

Telephone Simulcast: If a microphone and/or speakers are unavailable, click this button to receive telephone call-in information. (Long Distance charges may apply)



Talk Button: Click and hold to speak to everyone in the Wimba Classroom. The keyboard Ctrl key can also be used as the Talk Button.

Media Options

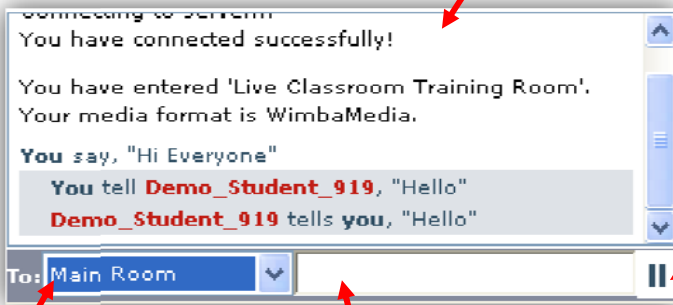
Wimba Classroom Participant Guide

Microphone information:

The use of a microphone is recommended if you wish to participate in voice chat. Any microphone that connects to the computer's Mic/Line-in or USB port will work; however, a headset microphone is recommended. Please connect your microphone before entering the Wimba Classroom. If a microphone is not available, using the Telephone Simulcast option is recommended.

Text Chat

All status, public and private text messages will be displayed in this window.



Scroll Lock: Click to disable the window auto-scroll. Click again to re-enable.

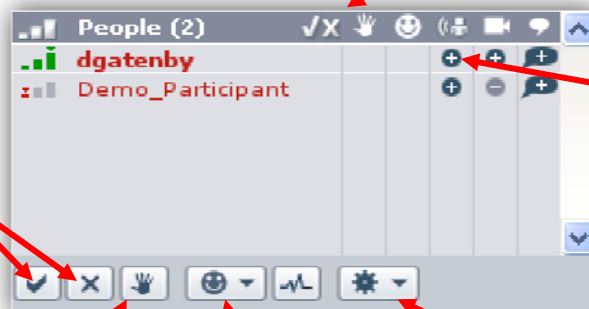
Recipient List: Select "Main Room" to send a message to everyone in the Wimba Classroom.

Message Box: Click in the box, then type the message. Press the Enter key to send.

Select an individual participant to send a private message. Private messages are displayed with a grey background.

Presenter/Participant List

Yes / No / Hand Raise / Emoticon indicators



"Who's talking" indicator

Yes / No response buttons

Hand Raise button

Emoticons/User Status Symbols

Room Settings Menu

Wimba Classroom Participant Guide

eBoard Tools

Arrow graphic
Click again to change direction

Line

Insert text

Line color

Clear current slide

Save current slide to Snapshots folder

Enable/Disable Participant use of the eBoard tools



Pen

Ellipse

Undo

Line thickness

Erase slide markup

Import image file from local computer

Import screen capture from local computer

Minimum System Requirements

Computer Requirements:

Operating System

- Windows 2000, XP or Vista, Mac OSX 10.3+
- Java: Windows - J2SE(TM) Runtime Environment 5.0, Macintosh - Java for Mac OS X
- Virus Scan and all Windows or Mac software updates installed (recommended)

Hardware

- 256 MB RAM (higher recommended)
- Sound Card
- Speakers and Microphone (headset microphone recommended)

Web Browser

- Windows: Microsoft Internet Explorer (7.0, 8.0), Firefox (3.0, 3.5)
- Macintosh: Firefox (3.0, 3.5), Safari (3.0, 4.0)
- Macromedia Flash Plug-in

Broadband Internet connection or higher recommended

Technical Support Contact

If you are experiencing problems using Wimba Classroom, please contact UMass Dartmouth CITS/Instructional Development at:

- idteam@umassd.edu
- 508.999.8501